

OFFICE OF THE DEPUTY COMMISSIONER  
ISLAMABAD CAPITAL TERRITORY  
ISLAMABAD

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No. // /Cir/AC (Rural)

January 19, 2016

**Subject: MINUTES OF THE MEETING OF THE DISTRICT IMPLEMENTATION AND MONITORING COMMITTEE (DI&MC) ON TOBACCO CONTROL- TOBACCO SMOKE FREE ISLAMABAD.**

Please find enclosed herewith a copy of minutes of meeting of District Implementation & Monitoring Committee (DI&MC) held on 30<sup>th</sup> December, 2015 under the chairmanship of Addl. Deputy Commissioner (E), Islamabad for your information and further necessary action.



(SYED JAWAD MUSAFFAR)  
ASSISTANT COMMISSIONER (RURAL)  
FOCAL PERSON FOR TOBACCO CONTROL

All Members

District Implementation & Monitoring Committee (DI&MC) on Tobacco Control  
Islamabad-Pakistan

**Copy forwarded to:-**

- The Chief Commissioner, ICT-Islamabad
- The Deputy Commissioner, ICT- Islamabad
- The Additional Deputy Commissioner, ICT-Islamabad
- Project Director, Strengthening Tobacco-Smoke Free Islamabad Initiative, CA&DD, Islamabad.

**“MINUTES OF THE MEETING”**  
**DISTRICT IMPLEMENTATION & MONITORING COMMITTEE (DI&MC) ON TOBACCO CONTROL,**  
**ISLAMABAD, 30<sup>th</sup> December, 2015**

A meeting of the District Implementation & Monitoring Committee (DI&MC) on Tobacco Control, Islamabad was held at Deputy Commissioner Office on 30<sup>th</sup> December, 2015 under the chairmanship of the Additional Deputy Commissioner (East), Islamabad. List of participants is attached.

The objectives of the meeting were to:

- Review the progress regarding enforcement of tobacco control laws in all sub-divisions of ICT in light of decisions of Supreme Court of Pakistan,
- Review the progress and responsibilities of DI&MC members,
- Updates on declaration of Smoke-Free Facilities and;
- Brief on formation of Task Force for incorporating enforcement sections of tobacco control laws in the local government law, at ICT.

**Additional Deputy Commissioner (East), Islamabad** welcomed the participants and discussed the objective of the meeting. He emphasized on taking fortified measures to control this epidemic by enforcement of tobacco control laws in all sub-divisions of ICT, declaring tobacco-smoke free facilities and initiating awareness activities for the masses to make them aware of hazards of tobacco use (**smoking, sheesha, naswar, pan gutka** etc.). He ensured full cooperation and commitment on behalf of District Administration on implementation of the tobacco control laws, in true spirit.

**Project Director, Strengthening Tobacco-Smoke Free Islamabad Initiative** gave a presentation on work plan for all District Implementation & Monitoring Committee (DI&MC) members and their role & responsibilities in detail. He also briefed the participants about Task Force for strengthen the existing tobacco control laws.

He said that the “Prohibition of Smoking and Protection of Non-Smokers Health Ordinance 2002” and the “WHO Framework Convention for Tobacco Control” (FCTC) bind us legally to prohibit smoking in public places, public service vehicles and protect non-smokers from the hazards of tobacco use.

The following decisions were made department wise in the meeting:

**ICT Administration:**

1. ICT administration will declare ICT Complex, tobacco-smoke free and ensure enforcement of tobacco control laws (AC Shalimar is focal person for ICT Complex).
2. ICT administration will initiate the enforcement campaign of tobacco control laws in 3<sup>rd</sup> week of January, 2016.
3. ICT administration will design a regular schedule of enforcement of tobacco control laws in all sub-division of ICT.
4. All public events must be smoke free: All ACs will monitor public events and ensure smoke free in ICT.
5. All ACs will submit fortnightly enforcement report to ADC (E) office regularly.

**District Health Office:**

6. District Health Office will ensure prohibition of sale of all tobacco products at Chemists' shops/ Drug Stores/ Pharmacies.

**ICT Police:**

7. ICT Police will organize training session on tobacco control laws in all Police Stations in collaboration with Project Staff.
8. ICT Police will ensure display boards of tobacco control laws in all Police Stations. Project Staff will provide these display boards.

**Islamabad Traffic Police:**

9. Islamabad Traffic Police will ensure stricter enforcement and display of No-Smoking stickers in Public Service Vehicle. Stickers will be provided by Project Staff.
10. Project Staff will submit a proposal to Law Division in collaboration with ITP for entry of no smoking clause in challan book.
11. Islamabad Traffic Police will devise a strategy to register complaints regarding violations of tobacco control laws in Public Service Vehicle through helpline **1915**.

**Excise & Taxation Department:**

12. Excise & Taxation Department will issue/ renew licenses to tobacco vendors under Tobacco Vendor Act 1958 including undertaking of "Prohibition of Smoking and Protection of Non-Smokers Health Ordinance 2002". *(Project Staff provided the details of tobacco vendors in all sectors of ICT).*

**Islamabad (Regional) Transport Authority (ITA):**

13. Islamabad Transport Authority (ITA) will make mandatory for all Public Service Vehicle to display warning signs "no-smoking" as stickers.
14. Project Staff will provide no-smoking stickers to ITA.
15. Project Staff will meet with Secretary ITA, in this regard and make a work plan for further necessary action. All record will be shared with Traffic Police.

**Directorate of Health Services-CDA:**

16. Directorate of Health Services-CDA will make a work plan in collaboration with Project Staff for all hotels/ restaurants for regular checking of compliance of tobacco control laws and declaring them, tobacco-smoke free hotels.
17. Project Staff will provide documentary on tobacco hazards and tobacco control laws to Directorate of Health Services-CDA for display in all LCDs at Metro stations.

**Directorate of Municipal Administration (DMA):**

18. Directorate of Municipal Administration (DMA) will plan efforts to declare following three parks, tobacco-smoke free:-
  - Daman e Koh,
  - Marghazar,
  - Japanese Park and Zoo
19. Directorate of Municipal Administration (DMA) will facilitate for any display and city branding Capital/awareness campaign regarding tobacco control laws.

**Health Institutions:**

20. Pakistan Institute of Medical Sciences (PIMS), Poly Clinic, CDA Hospital and NIRM will nominate a focal person, each, for tobacco control activities and ensure compliance of tobacco control laws, in their respective areas of jurisdiction.
21. The Administration of Poly Clinic will arrange an "Orientation Session" on tobacco control for staff and authorized persons.

**Federal Directorate of Education (FDE):**

22. Federal Directorate of Education (FDE) will conduct training sessions on tobacco control laws with Principals and declare their schools/ colleges tobacco-smoke free.
23. FDE will facilitate display of tobacco control messages, on school buses.

**Islamabad Chamber of Commerce & Industry (ICCI):**

24. Islamabad Chamber of Commerce (ICCI) will arrange to conduct a joint session on tobacco control with representatives of all major trade centers/ unions at ICCI Head Office.
25. Islamabad Chamber of Commerce (ICCI) will facilitate to conduct orientation sessions with all Bazar Unions at different sectors.
26. Islamabad Chamber of Commerce (ICCI) will request the traders to get licenses from Excise & Taxation Department under Tobacco Vendor Act 1958 and to desist from sale of smuggled tobacco products (Sheesha, E-Cigarettes, Gutka etc.).

**Formation of Task Force:**

27. Project Staff will submit a proposal for incorporating enforcement sections of tobacco control laws in the local government law, at ICT.
28. Legal Section of ICT administration and Law Division will be approached by Project staff to devise a mechanism for making rules regarding specific tobacco control strategies under local Government law.

The meeting ended with vote of thanks from the chair.

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## **LIST OF PARTICIPANTS**

1. Capt (R) Shoaib Ali, AC Industrial Area/Additional Deputy Commissioner (East), Islamabad
2. Syed Jawad Muzaffar, Assistant Commissioner (Rural)/Focal Person for Tobacco Control, ICT, Islamabad.
3. Ms. Shazia Qazi, Secretary ITA/Deputy Director, Development, Chief Commissioner Office, Islamabad
4. Dr. Minhaj-us-Siraj, Project Director, Tobacco-Smoke Free Islamabad Initiative/ Deputy Director General (Health), CA&DD, Islamabad.
5. Dr. Amanullah Khan, Deputy Director, Poly Clinic, Islamabad
6. Dr. Muhammad Najeeb Durrani, District Health Officer, Islamabad
7. Mr. Muhammad Aftab Ahmad, Project Manager, Strengthening Tobacco-Smoke Free Islamabad, CA&DD, Islamabad.
8. Mr. Waqar Hassan Cheema, AC Shalimar/Focal person for tobacco control for ICT Complex, ICT administration, Islamabad
9. Ms. Nisha Ishtiaq, AC(Pthr.), ICT administration, Islamabad
10. Ms. Bushra Iqbal, AC(HQ), ICT administration, Islamabad
11. Muhammad Azeem, Senior Assistant, DMA, Islamabad
12. Mr. Khawaja Ikram Rasool Wani, Monitoring Officer, Strengthening Tobacco-Smoke Free Islamabad Initiative, CA&DD, Islamabad.
13. Ch. Muhammad Danish, Monitoring Officer, Strengthening Tobacco-Smoke Free Islamabad Initiative, CA&DD, Islamabad.